

A Resource for the Community

The Zach S. Henderson Library supports Georgia Southern University by providing access to information, collections, and services designed to meet the scholarly needs of the University and the general public.

For the 2009 calendar year, our doors were open a total of 6,113.5 hours and the building, which since the renovation now has a total of 235,000 square feet, hosted 796,537 visitors, including the Bulloch County community. During that same period, virtually and directly via our new Bruce and Kathryn Grube Learning Commons, our library patrons initiated 128,421 GALILEO sessions, which resulted in more than 1.6 million searches and the retrieval of more than 2.2 million full-text articles.

Who was Zach S. Henderson?

Dr. Zach Suddath Henderson (1902-1985) was a star student and athlete in college and began his career in education as principal, coach and science teacher of Eastman High School. In June 1927, he was tapped as Dean of Georgia Normal School, a position he held until 1948, when he became President of the College, then Georgia Teachers College. His presidency included the period in which the college was desegregated. He retired in July 1968, having served Georgia Southern for 41 years.



The Zach S. Henderson Library seeks to be the principal learning resource center for Georgia Southern University and a leader in information resources and lifelong learning for southeast Georgia. The Library promotes independent lifelong learning, employs a learner-centered service ethic, and ensures a comfortable and secure study environment.

In pursuit of the Zach S. Henderson Library mission and vision, library personnel uphold the following values:

- Empowering the learner by providing helpful, friendly, efficient, and well informed assistance
- Ensuring effectiveness through assessment
- Making decisions based on adequate and appropriate information
- Observing the Association for College and Research Libraries Intellectual Freedom Principles for Academic Libraries



Established in 2002, the Friends of Henderson Library is dedicated to supporting and strengthening the Library's services and collections. Your **tax-deductible contribution** sponsors special events and projects that contribute to the communities of Georgia Southern University and Bulloch County. We also encourage you to explore other opportunities to support the Zach S. Henderson Library, including mini-endowments and donating books or historical collections.

As part of the annual A Day for Southern campaign, members of the community as well as Georgia Southern staff, can **designate your support**. Below is a list of fund names and their codes which you can use. For descriptions of these funds, please visit <http://library.georgiasouthern.edu/support/>.

Henderson Library Fund (0212)
Library Book Fund (3515)
Henderson Library Memorials (0569)
Veronica Davis Derst Library Endowment (3258)
Lorimer Reading Room Endowment (3470)
Naomi Davis McElveen Library Art Fund (3288)
Bede and Carrie Mitchell Library Endowment (3589)
Friends of the Henderson Library Fund (0623)

Many businesses offer programs that match qualified charitable gifts by their employees; please check with your or your spouse's Human Resources department to see if they have such a **matching program**.

Friends activities are directed by an advisory board comprised of members appointed by the President of Georgia Southern University for three-year, renewable terms. To **volunteer with event planning** or to be considered for the Advisory Board, please contact us.

Friends of Henderson Library
<http://library.georgiasouthern.edu/friends>
library@georgiasouthern.edu

Community User Guide Zach S. Henderson Library



Zach S. Henderson Library
PO Box 8074 | Statesboro, GA 30460-8074
912.478.5647 | 912.478.0093 (f)
library@georgiasouthern.edu
<http://library.georgiasouthern.edu>

EMPOWER THE Learner

HOURS*

Fall and Spring Semesters

Sunday: 24 hour schedule begins at 12 noon
Friday: 24 hour schedule ends at 10pm
Saturday: 9am - 10pm

Summer Semester

Sunday: 12 noon - 12 midnight
Monday - Thursday: 7:30am - 12 midnight
Friday: 7:30am - 10pm
Saturday: 9am - 10pm

*For exceptions and holidays, see <http://library.georgiasouthern.edu/calendar.html>

What You Need to Know

Is it true there is no charge for a Community Borrower's Card?

It's true! There is no fee to obtain a Community Borrower's Card, simply apply at the Circulation Desk located on the 2nd floor. You must be **18 years of age or older** and **not** currently enrolled in a primary or secondary school. Please note that members of the immediate families of faculty and staff of Georgia Southern University or **students in Advanced Placement in area high schools may also obtain borrower's cards**. Members of these groups are limited to having a **total of five items checked out at one time**. Privileges do **not** include the use of GIL Express or Interlibrary Loan and Document Delivery, laptop/multimedia equipment loans, and remote access to restricted online databases, including the GALILEO password.

Where can I park? The lot closest to Henderson Library is gated and is for faculty/staff. Other parking close to the library include timed spaces within Sweetheart Circle and a non-gated faculty/staff lot behind Veazey Hall which can be accessed from Pittman Dr and Forrest Dr. Parking regulations are enforced Monday through Friday between 7:30 am and 4 pm. However, gated lots are typically closed until 5:30 pm. During **evenings, weekends, and holidays parking is allowed anywhere on campus** except for specially reserved spaces, such as **parking for the disabled**, and such spaces are **enforced 24 hours per day, 7 days per week**. **Guest parking passes** may be obtained for visiting within the **Welcome Center, inside Lewis Hall**, which is open Monday through Friday between 8:00 am and 5:00 pm. You can contact the Welcome Center (admissions@georgiasouthern.edu or 912.GSU.INFO). See <http://services.georgiasouthern.edu/aux/park/maps/mastermap>. For general directions, see <http://library.georgiasouthern.edu/directions.html>.

Is the library accessible for the disabled? Yes, for both of the two main points of access. At the front of the building, there is an entrance from the pedestrian into the 1st floor atrium. At the rear of the building, there is an entrance from the parking lot. Both entrances have sliding glass doors. The pedestrian entrance has an elevator and stairway leading to the 2nd floor for access to Circulation, the Learning Commons and other areas. Research assistance is available upon request as well as assistance with special equipment and software programs which include three read-only stations, two scan and read stations, and an Ultratec Minicom IV TDD. For more information, visit http://library.georgiasouthern.edu/brochure_html/ada.html, or please contact us (learningcommons@georgiasouthern.edu or 912.478-5645).

I need research help... Visit us in person at the Bruce and Kathryn Grube Learning Commons on the 2nd floor; call 912.478.5645; e-mail askzach@georgiasouthern.edu; or send an instant message (<http://library.georgiasouthern.edu/libref/imref.html>). The Bruce and Kathryn Grube Learning Commons includes collaborative work spaces with 300+ computers with Internet access and various applications, including Microsoft Office. To view a list of equipment and software, visit <http://gasouthernlearningcommons.pbworks.com/About-the-Learning-Commons>.

I thought GALILEO was the same across the state... Georgia Library Learning Online, a Web-based virtual library, provides access to multiple information resources, including secured access to licensed products. The resources within GALILEO vary; the content does change between K-12, public libraries and universities. You can view a list of the differences at http://www.usg.edu/galileo/about/inst/db_lists/. Remember that Community Borrower Card privileges do **not** include remote access to restricted online databases, including the GALILEO password.

I need to print/scan/make copies... Copiers (black and white only) are located on the 1st and 2nd floors; the cost is ten cents per page. Copiers take bills in denominations of 5, 2, and 1 dollars and any change except pennies. At the Circulation Desk on the 2nd floor, you can purchase a **printing account card** to use for copying and **printing within the library**. A **Community Borrower card is not required to obtain a printing account card**. Both color and black and white printing are available. Black and white printing is available for wireless printing on every floor and from computers on the 1st and 2nd floors. Color printing (fifty cents per page) is available from computers and scanners within the Grube Learning Commons on the 2nd floor. As an **alternative to printing**, you can **use a scanner** to save print, microform or even 3-D objects and save the file to a flash/USB drive or send it via email. Remember that we have **recycling stations** for paper **across the library**.

I need to print from my laptop wirelessly... Wireless printing in black and white is available on every floor for laptops running Windows Vista 32 bit or Windows XP. To use wireless printing, you must complete the instructions at <http://library.georgiasouthern.edu/computing/>. At the Grube Learning Commons desk on the 2nd floor, there is a stand-alone printer to which anyone can connect via an USB connection and then print from a laptop running **any** operating system.

I need to check-out a laptop/other multimedia... The laptops, web cams, headsets, digital camera, digital video recorders and other multimedia equipment are funded by student technology fees and are **only available to Georgia Southern students**.

I need a government document... Since 1939 the Henderson Library is one of over 1,200 Federal depository libraries that serve the American public by providing local, no-fee access to Federal government information resources. We are also a Georgia state depository library, providing local, no-fee access to Georgia state publications.

I need an oral history/primary source... Special Collections is the name given to the section of the library which holds rare books, manuscripts, oral histories, artifacts and ephemera. Special Collections materials may be used only in the Special Collections office located on the 4th floor. You can view some exhibits online at <http://library.georgiasouthern.edu/specialcollections/exhibits/>. Special Collections is generally open Monday – Friday, 1-5 pm, but due to limited staffing, you are encouraged to schedule an appointment by contacting Marvin Goss (mgoss@georgiasouthern.edu or 912.478.1897).

I need an item not in the Henderson Library... Your local library may be able to assist with obtaining materials from other libraries (Interlibrary Loan). Remember that Community Borrower Card privileges do **not** include use of GIL Express or Georgia Southern's Interlibrary Loan and Documents Delivery service.

I have young children... On weekends, a large area of the 2nd floor is designated Family Space. This area has photocopiers, printers, 20 PCs, is close to the restrooms and service desks, has lots of windows with nice views, and a variety of furniture – most of it easily movable. This area is for **use by students with children and community families**. Per library policy, **children under 16 years of age** must be **accompanied at all times** by a parent or supervising adult (over age 21) for their own safety and well being. Parents or the supervising adult, not the library, are responsible for children's use of the library including access to electronic resources. **There are no filters of any kind for Internet access at the computers**. Also, at all times, we ask that youth and children **not** use the computers on the 1st floor. Please use the computers on the 2nd floor where there are two staffed service desks. **Remember that the 3rd and 4th floors are designated as QUIET FLOORS**.

Are food and drink permitted in the Henderson Library? Yes, but we ask that you **take care**. Uncovered beverages should be kept away from equipment, and we ask that you clean up any crumbs/ spills. Also keep in mind that we have **recycling stations for plastic, aluminum and paper in multiple locations on every floor of the library**. Zach's Brews (912.871.1367), located on the 2nd floor adjacent to the Circulation Desk and the Grube Learning Commons, **serves beverages, sandwiches and baked goods**. Vending machines, stocked with water, sodas, energy drinks, snacks and special materials (e.g. pens/pencils, diskettes, etc.), are located on the 2nd floor near the back of the Grube Learning Commons.

I want to donate books/other materials... Thank you! You can **help enhance the collections by donating books, artwork and other objects**. To discuss a donation or estate bequest, contact Dr. Bede Mitchell, Dean of the Library, (wbmitch@georgiasouthern.edu or 912.478.5115).

I want to support the library... Thank you! **There are several opportunities to support the library**. As noted above, donations of materials are appreciated. Financial donations of any level are welcome. We have **8 funds** from which you can **designate your support**, and if you are interested in establishing a family legacy or special memorial via a new fund, please contact Dr. Bede Mitchell, Dean of the Library (wbmitch@georgiasouthern.edu or 912.478.5115). **View a description of these funds**. You can also **join the Friends of Henderson Library** or **volunteer with Friends events**. **Read more about the Friends on the back cover of this brochure**.

I want to learn about the ARC... The ARC, Automated Retrieval Collection, is a storage area and system for older, low-use materials. Georgia Southern's ARC is the first automated retrieval system in the southeastern U.S. and with a capacity for 2 million volumes, it provides 70+ years of collection growth. You can view the ARC from large, interior windows on the third floor. If you identify an item within our catalog with a location of ARC Collection, simply note the call number and ask the Circulation Desk to retrieve the item.